



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, AUGUST 29, 2018 7:00 PM  
Council Chambers

# **COUNCIL MINUTES**

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on August 29, 2018 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Planner – Stephanie Poirier

### **ALSO PRESENT:**

Members of the public and press

### **1. CALL TO ORDER**

Mayor Blackmore calls the meeting to order at 7:03 p.m.

## **2. APPROVAL OF AGENDA**

#2018-0326

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the Regular Agenda of Council dated August 29, 2018 be accepted as presented.

Carried

## **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

## **4. DEPUTATIONS AND PETITIONS**

- B-4/2018 - Application for Consent (MacDougall) – 4986 Hyndman Drive (see separate Committee of Adjustment agenda)
- B-5/2018 – Application for Consent (Angyal) – 5344 Century Drive (see separate Committee of Adjustment agenda)
- P-4&5/2018 – Application for Zoning By-law Amendment – 6052 Parkhouse Drive
- Kim Garrison-Comartin – Glencoe Swimming Pool

## **Planning - Committee of Adjustment**

#2018-0327

Moved by Councillor Bartlett

Seconded by Councillor Aranha

THAT the regular meeting of council is suspended to move into Committee of Adjustment at 7:27 p.m.

Regular council resumed at 7:48 p.m. and Delegations Continued

- P-4&5/2018 – Application for Zoning By-law Amendment – 6052 Parkhouse Drive

Ms. Poirier spoke to the Zoning By-law Application and outlined the purpose of the application, and noted the proposed by-law presented for Council's consideration can only be given two readings at this point.

The Applicant was asked if they wished to speak to the application. The Applicant inquired about the requirement for the reference plan.

Members of the public were invited to bring forward comments or questions. No members of the public brought forward any comments or questions.

Members of Council were invited to ask questions of the applicant and planner.

#2018-0328

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT council support the recommendation of the planner for the re-zoning of the subject properties.

Carried

- Kim Garrison-Comartin – Glencoe Swimming Pool

Ms. Garrison-Comartin addressed the Council and thanked Council for their work and service to the community, thanked the management to implement council's direction and decisions, and thanked lifeguard staff for their work and dedication. Council was presented with a package of a number of letters of support for the community pool and its staff.

#2018-0329

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

That Motion to receive the delegation from Kim Garrison-Comartin and the package of letters of support for the Glencoe swim program offered through facilities and recreation.

Carried

## **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – August 8, 2018

#2018-0330

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated August 8, 2018 be adopted as amended.

Carried

## **6. BUSINESS ARISING FROM THE MINUTES**

Discussion regarding signage for and markings to indicate no parking on Main Street in Glencoe.

## **7. VOUCHERS**

Vouchers not anticipated for this meeting.

## **8. ACTION CORRESPONDENCE**

1. Tile Drain Loan Application – Con 2, S½ Lot 15

#2018-0331

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the tile drainage loan application in the amount of \$51,100.00 for Con 2, S½ Lot 15 is approved for processing.

Carried

## **9. STAFF REPORTS**

- a. Fire

1. Southwest Middlesex Fire Department Incident Details #18-047 to #18-050

#2018-0332

Moved by Councillor Cowell

Seconded by Councillor Vink

That the Southwest Middlesex Fire Department Incident Details #18-047 to #18-050 is received.

Carried

2. Fire Hose Purchase

#2018-0333

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT Council approve the purchase of fire hose for the new Glencoe pumper from ResQtech.

Carried

b. Administration

1. Facility Construction Update – Glencoe Comprehensive Library

#2018-0334

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council approve \$5,510.00 (plus HST) for the construction of a concrete path in the reading garden to the rear of the new Glencoe Comprehensive Library.

Carried

2. SWM Delegations at Association of Municipalities of Ontario Conference

#2018-0335

Moved by Deputy Mayor Wilkins

Seconded by Councillor Aranha

THAT Council receive the report "SWM Delegations at Association of Municipalities of Ontario Conference" for information.

Carried

c. Building

1. Building Permit Report – July 2018

#2018-0336

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

THAT the July 2018 building permit report is received.

Carried

d. Finance

1. Proposed Budget Meeting Dates

#2018-0337

Moved by Councillor Cowell

Seconded by Councillor Bartlett

**THAT** Council approve the recommended schedule for review of the Capital and Operating Budget for 2019.

Carried

e. Facilities and Recreation

f. Public Works

1. Capital Projects, Bridges and Culverts

#2018-0338

Moved by Councillor Aranha

Seconded by Councillor Kavelaars

THAT Council approve Spriet Associates as the Project Manager at a cost of \$49,250 to complete the Culvert and Bridges improvements as outlined in Bridges and Culverts Inspection Review of 2017.

Carried

2. Bute/Montrose Water Distribution Upgrade, Tender

#2018-0339

Moved by Councillor Aranha

Seconded by Councillor Bartlett

That the Bute/Montrose Water Distribution Upgrade, Tender report is received for information.

Carried

3. Capital Road Projects

#2018-0340

Moved by Councillor Kavelaars

Seconded by Deputy Mayor Wilkins

**THAT** Council approves deferral of the 2018 Roads Capital projects for Simpson Rd, King St, Elizabeth St and Olde Rd to the 2019 Budgeting process in the amount of \$673,066.

**AND** that this money be used in implementing Alternative #3 of this report for Olde Road reconstruction in the 2019 Capital Budget.

Carried

## **10. REPORTS OF COMMITTEES**

None

## **11. UNFINISHED BUSINESS**

None

## **12. INFORMATION CORRESPONDENCE**

1. Copy of Middlesex County by-law providing property tax relief to branches of the Royal Canadian Legion.
2. FCHS Foundation thank you.
3. Names withdrawn from Roe Street petition - June 27, 2018 meeting
4. AMO Communication – Cannabis Retail Consultation to Start Soon
5.
  - a. News Release - OPSEU's Thomas calls for public cannabis option
  - b. Letter from OPSEU President Warren Thomas to AMO President re cannabis sales
6. Oakville Resolution concerning the regulation of the Display and Distribution of Objectionable Images
7. North Frontenac resolution concerning volunteer firefighter certification
8. Village of Newbury Notice of Application and Public Meeting for proposed Official Plan Amendment and Zoning By-law Amendment

#2018-0341

Moved by Councillor Bartlett

Seconded by Councillor Aranha

That the information correspondence items are received and filed.

Carried

## **13. COUNCILLORS COMMENTS AND ENQUIRIES**

Members of council asked questions and made comments regarding the following: a drainage application; the date of the All Candidates Meeting hosted by the Lions' Club, September 27, 2018 at the Glencoe District High School; Sessions attended at the annual Association of Municipalities of Ontario, including topics on recycling and diversion, and the community schools alliance.



#### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- September 5, 2018 – Council – 1:30 p.m.
- September 19, 2018 – Council – 7:00 p.m.
- September 26, 2018 – Council/Planning – 7:00 p.m.

#### **15. CLOSED SESSION (Committee of the Whole)**

No closed session anticipated

#### **16. BY-LAWS**

##### **1. By-law No. 2018/060 (1<sup>st</sup> and 2<sup>nd</sup> readings only)**

Being a by-law to amend the zoning of the subject lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone.

##### **2. By-law No. 2018/061**

Being a by-law to amend Zoning By-law 2011/065 – Deeming By-law

##### **3. By-law No. 2018/062**

Being a by-law to provide property tax relief to branches of the Royal Canadian Legion in Southwest Middlesex for the property taxation years 2018, 2019, 2020 and 2021

##### **4. By-law No. 2018/063**

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (August 29, 2018)

#2018-0342

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

That By-law No. 2018/060 be given first and second readings.

Carried

#2018-0343

Moved by Councillor Vink

Seconded by Councillor Kavelaars

That By-law No. 2018/061 to By-law No. 2018/063 be read a first, second, and third and final time.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at 9:22 p.m.

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Mayor

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CAO/Clerk